

Intern for the Political & Economic Cooperation Section at the Embassy of Denmark in Vietnam (Hanoi)

The Embassy of Denmark in Vietnam is looking for a qualified student to become our next intern in the Political & Economic Cooperation Section **from August 1st 2018 – January 31st 2019**.

The main framework for the work of the Danish Embassy is the implementation of the Comprehensive Partnership Agreement between Vietnam and Denmark, including continuation of the transition from traditional bilateral aid to a strong focus on bilateral economic and political partnerships.

The Embassy's Political & Economic Cooperation Section portfolio includes i.a. Vietnamese domestic and foreign policy, governance and human rights, various activities related to economic diplomacy, sector analysis, as well as green growth, energy and climate change.

Depending on your qualifications and abilities, you are as an intern expected to contribute to the daily work at the Embassy within these areas. You will work with both posted staff and local staff. Tasks include the following:

- Monitoring political developments: News screening and information collection
- Analysis of specific political developments, including in human rights
- Assisting and planning in relation to delegation visits
- Participation and note-taking in meetings with the Embassy's partners
- Production of news stories for the Embassy's website and Facebook and other public diplomacy work.

You will be given the opportunity to prepare a paper within an agreed area according to your wishes and professional interests in connection with the credit transfer of the internship.

Qualifications

The right candidate is expected to have completed basic education (BA) at university level or equivalent and must be enrolled in postgraduate studies. English and Danish proficiency – written and oral – and IT qualifications at user level are required.

The aim of the internship

The internship has an educational purpose and must contribute to your education. It will be organised in a manner, which secures credit transfer if allowed by the university.

Salary

A salary is not paid, but the Embassy provides a compensation of DKK 2,500 per month to support expenditures for accommodation, food, and transportation. During the internship, the Danish state education grant (SU) can be received according to existing rules.

Further information

The intern is responsible of finding accommodation him- or herself. However, the current interns in Hanoi live in a house (shared by six people) about 15 minutes from the Embassy. If wanted, you can take over the current interns lease (one room). Indication of whether this is wanted must be given, if the position is offered. The monthly cost is USD 250 per person.

Application

Application, CV and a copy of relevant diplomas should be sent in English in **one document** to the Embassy by e-mail to hanamb@um.dk or by mail to:

Embassy of Denmark
BIDV Tower, 7th floor
194 Tran Quang Khai Street Hoan Kiem District, Hanoi

Please mark the letter or e-mail: "Application for Intern Position".

Deadline

2. March 2018

When the Embassy has received the application, a confirmation will be sent. A final decision can be expected no later than a month after the stated deadline.

Questions

For more information, please visit www.vietnam.um.dk or www.facebook.com/dkvietnam.

If necessary, contact can be made to the current interns by writing to hanamb@um.dk. Please mark your e-mail: "Attention Interns".