**Intern at the Embassy of Denmark in Vietnam – Culture and Commu­nication section**

Are you interested in culture and communication? Are you seeking a broader understanding of the Embassy’s work in Vietnam within areas as diverse as communication, press, public diplomacy and culture? And do you want to work in a country that has experienced rapid growth and development over the last decades? Then you might be our next intern!

The Embassy of Denmark in Vietnam is looking for a qualified student to become our next culture and com­munication intern **from** **1 February 2024 to 31 July 2024.**

The Embassy’s Culture and Communication section deals with tasks within Public Diplomacy, culture, com­munication and press.

Depending on your qualifications and abilities, you are as an intern expected to contribute to the daily work at the Embassy within these areas. You will work with both posted staff and local staff. Tasks include the fol­lowing:

* Involved in the Embassy’s online platforms such as the Embassy’s website, Facebook, LinkedIn
* Desk research assignments
* Assisting and planning in relation to delegation visits and other events
* Public Diplomacy tasks with a focus on branding Denmark in Vietnam
* Assisting in the Embassy’s press activities and contributing to the Embassy’s cultural activities, in­cluding fundraising, organising and participating in events, preparing PR-material etc.

You will be given the opportunity to prepare a paper within an agreed area according to your wishes and professional interests in connection with the credit transfer of the internship.

**Qualifications**

The candidate must have completed basic education (BA) at university level or equivalent and be enrolled in postgraduate studies. English and Danish proficiency – written and oral – and IT qualifications at user level are required.

**The aim of the internship**

The internship has an educational purpose and must contribute to the education of the candidate. The work

will be organised in order to support credit transfer, if allowed by the relevant university/programme.

**Salary**

A salary is not paid, but the Embassy provides a compensation of 3,200 DKK per month to support expendi­tures for accommodation, food and transportation. During the internship, the Danish state education grant (SU) can be received according to existing rules.

**Holiday**The intern is entitled to 2.83 days of holiday per month of internship, which is equivalent to 17 days in total. The holiday time is to be agreed with the Mission.

**Further information**

The intern is responsible for finding accommodation. Housing in (shared) apartments can be found through a number of channels including real estate agents and various social media platforms. We recommend you contact the current interns for guidance.

**Application**

Please send application, CV, grades and a copy of relevant diplomas in English and in **one document** to the

Embassy on: [hanamb@um.dk](mailto:hanamb@um.dk) Please mark the e-mail: "Application for Intern Position".

Please state that you are applying for the Culture and Communication position.

**Deadline**

5 September 2023, 11:59 pm (CEST)

When the Embassy has received the application, a confirmation will be sent. Selected candidates will be called for an online interview. A final decision can be expected no later than a month after the stated deadline.

**Questions**

For more information, please visit: [www.vietnam.um.dk](http://www.vietnam.um.dk) or: [www.facebook.com/dkvietnam](http://www.facebook.com/dkvietnam)

You are welcome to contact the current intern by writing to: [lotsal@um.dk](mailto:lotsal@um.dk)