

Intern at the Embassy of Denmark in Vietnam – Culture and Communication section

Are you interested in culture and communication? Are you seeking a broader understanding of the Embassy's work in Vietnam within areas as diverse as communication, press, public diplomacy and culture? And do you want to work in a country that has experienced rapid growth and development over the last decades? Then you might be our next intern!

The Embassy of Denmark in Vietnam is looking for a qualified student to become our next culture and communication intern **from August 1st 2020 – January 31st 2021**.

The Embassy's Culture and Communication section deals with tasks within Public Diplomacy, culture, communication and press.

Depending on your qualifications and abilities, you are as an intern expected to contribute to the daily work at the Embassy within these areas. You will work with both posted staff and local staff. Tasks include the following:

- In charge of the Embassy's online platforms such as the Embassy's website, Facebook, LinkedIn
- Research assignments
- Assisting and planning in relation to delegation visits and other events
- Public Diplomacy tasks with a focus on branding Denmark in Vietnam
- Assisting in the Embassy's press activities and contributing to the Embassy's cultural activities, including fundraising, organising and participating in events, preparing PR-material etc.

You will be given the opportunity to prepare a paper within an agreed area according to your wishes and professional interests in connection with the credit transfer of the internship.

Qualifications

The candidate must have completed basic education (BA) at university level or equivalent and be enrolled in postgraduate studies. English and Danish proficiency – written and oral – and IT qualifications at user level are required.

The aim of the internship

The internship has an educational purpose and must contribute to the education of the candidate. The work will be organised in order to support credit transfer, if allowed by the relevant university/programme.

Salary

A salary is not paid, but the Embassy provides a compensation of 2,500 DKK per month to support expenditures for accommodation, food and transportation. During the internship, the Danish state education grant (SU) can be received according to existing rules.

Further information

The intern is responsible for finding accommodation him- or herself. The current interns in Hanoi live in a house, shared by six people, about 15 minutes from the Embassy, and this option is open to new interns. The monthly cost is 250 USD per person. The selected candidate must confirm her/his interest when accepting the position.

We highly recommend that the selected candidate will attend the two-days introduction course at the Embassy before the official start on August 1st.

Application

Please send application, CV, grades and a copy of relevant diplomas in English and in **one document** to the Embassy on: hanamb@um.dk Please mark the e-mail: "Application for Intern Position".

Please state that you are applying for the Culture and Communication position.

Deadline

March 2nd 2020

When the Embassy has received the application, a confirmation will be sent. Selected candidates will be called for an online interview. A final decision can be expected no later than a month after the stated deadline.

Questions

For more information, please visit: www.vietnam.um.dk or: www.facebook.com/dkvietsnam
You are welcome to contact the current interns by writing to: emmols@um.dk