

## **Intern at the Embassy of Denmark in Vietnam – Strategic Sector Cooperation**

The Embassy of Denmark in Vietnam is looking for an intern to assist the Embassy within the important and rapidly developing area of economic diplomacy.

The position is based at the Embassy in Hanoi and is open from **August 1<sup>st</sup> 2020 – January 31<sup>st</sup> 2021**.

At the Danish Embassy in Vietnam, the intern will have the opportunity to work in the cross field between trade and development cooperation in one of the fastest growing economies in the world. The intern will work with the Sector Counsellors in the Strategic Sector Cooperation team.

Strategic Sector Cooperation aims at mobilizing the competencies of Danish public authorities directly in long-term strategic cooperation with counterpart authorities in developing and growth economies. Through this cooperation, the Danish authorities promote Danish societal solutions that have been developed through partnerships between the public and private sector – in Vietnam know-how on education, agriculture and food as well as health.

### **Strategic Sector Cooperation intern**

The intern will be working with the three Strategic Sector Cooperation projects covering the health, food and agriculture, and education sector, to further developing government-to-government relations, and identifying business opportunities arising from such relations. Tasks include:

- Assisting the Embassy's three Sector Counsellors in their day-to-day work
- Supporting the implementation of the three Strategic Sector Cooperation projects by:
  - Participating in meetings with Vietnamese counterparts (central and local authorities, research institutions etc.)
  - Planning, supporting and coordinating visits by Danish public authorities to Vietnam and vice versa
  - Planning, supporting and coordinating other project related activities
- Writing articles and news stories about Danish-Vietnamese cooperation
- Maintaining and supporting the Danish-Vietnamese Alumni Network
- Organising and supporting events for the Alumni Network
- Coordinating the scholarship programme
- Communication on various platforms

Furthermore, there will be an opportunity to devise a specific assignment within an agreed field depending on the academic interests of the intern in regards to the credit transfer options for the intern.

Specific tasks vary according to educational background, qualifications and interests of the intern and differ across the three Strategic Sector Cooperation projects. Tasks are often resolved in collaboration with posted and local staff, and each intern has an advisor who is responsible for ensuring the coordination of the work.

## **Qualifications**

The candidate must have completed basic education (BA) at university level or equivalent and be enrolled in postgraduate studies. English and Danish proficiency – written and oral – and IT qualifications at user level are required.

## **The aim of the internship**

The internship has an educational purpose and must contribute to the education of the candidate. The work will be organised in order to support credit transfer, if allowed by the relevant university/programme.

## **Salary**

A salary is not paid, but the Embassy provides a compensation of 2,500 DKK per month to support expenditures for accommodation, food and transportation. During the internship, the Danish state education grant (SU) can be received according to existing rules.

## **Further information**

The intern is responsible for finding accommodation him- or herself. The current interns in Hanoi live in a house, shared by six people, about 15 minutes from the Embassy, and this option is open to new interns. The monthly cost is 250 USD per person. The selected candidate must confirm her/his interest when accepting the position.

We highly recommend that the selected candidate will attend the two-days introduction course at the Embassy before the official start on August 1<sup>st</sup>.

## **Application**

Please send application, CV, grades and a copy of relevant diplomas in English and in **one document** to the Embassy on: [hanamb@um.dk](mailto:hanamb@um.dk) Please mark the e-mail: "Application for Intern Position".

Please state that you are applying for the Strategic Sector Cooperation position.

## **Deadline**

March 2<sup>nd</sup> 2020

When the Embassy has received the application, a confirmation will be sent. Selected candidates will be called for an online interview. A final decision can be expected no later than a month after the stated deadline.

## **Questions**

For more information, please visit: [www.vietnam.um.dk](http://www.vietnam.um.dk) or: [www.facebook.com/dkvietnam](https://www.facebook.com/dkvietnam)

You are welcome to contact the current interns by writing to: [emmols@um.dk](mailto:emmols@um.dk)